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**Apply By:** Thursday, May 25, 2023 11:59 pm EDT

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#### Competition Status: Position Filled

Approximately 58 individuals applied for this opportunity.

We have completed the recruitment process and successfully hired the top candidate into the position.

To look for other job opportunities that match your skills and experience go to Job Search. You may also subscribe to our Job Alert service to receive emails when new jobs open up that match your determined search criteria.

Thank you for your interest in the Ontario Public Service.

### Stakeholder Relations Advisor

**Organization:** Ministry of Transportation  
**Division:** Northwest Operations  
**City:** Thunder Bay  
**Language of Position(s):** English  
**Job Term:** 1 Permanent  
**Job Code:** 6A008 - ProgPlanEval06  
**Salary:** \$76,382.00 - \$112,555.00 Per Year  
**Posting Status:** Open  
**Job ID:** 198525

Consider this position in the Northwest Operations Branch where you will lead the development and implementation of stakeholder relationship strategies.

We are looking for your leadership and communication skills to coordinate internal and external stakeholder engagement efforts, and when required, serve as the spokesperson and provide advice to executives, program area managers and staff on engaging stakeholders.

NOTE: occasional travel required for stakeholder engagement meetings.

NOTE: This position is located at 615 James St South Thunder Bay , however alternate work arrangements may be available.

#### OPS Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism:

We are committed to build a workforce that reflects the communities we serve and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions.

Visit the [OPS Anti-Racism Policy](#) and the [OPS Diversity and Inclusion Blueprint](#) pages to learn more about the OPS commitment to advance racial equity, accessibility, diversity, and inclusion in the public service.

We offer employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's [Human Rights Code](#). Refer to the "How to apply" section if you require a disability-related accommodation.

#### What can I expect to do in this role?

In this role, you will:

- Leads the development and implementation of stakeholder engagement

- Lead, in collaboration with other program areas, information sharing, training, relationship building forums and/or regional visits with stakeholders
- Identify stakeholder issues, generate insight on stakeholders, assess the political climate, and provide input to ministry policies, programs and strategies on those topics
- Interpret and translate complex policy content in to clear, easy to understand language for stakeholders.

## How do I qualify?

### Stakeholder Engagement

You have knowledge of and skills in:

- Stakeholder engagement principles, best practices and methods to develop effective strategies
- Stakeholder engagement skills to conduct effective consultations with stakeholders to identify their perspectives and concerns
- The broad issues underlying stakeholders, and the culture, governance, community perspectives, protocols, and political dynamic s in the province

### Interpersonal and Communication Skills

You have:

- Consultation, presentation, and negotiation skills to lead consultations and liaison processes with project teams comprised of ministry multi-disciplinary staff
- Facilitation skills and diplomacy, to facilitate discussions, diffuse tensions, and resolve issues
- Partnership building and relationship management skills to foster collaborative relations
- Written communication skills to plan and prepare critical communications materials, prepare briefing notes, presentation decks, executive summaries and recommendations
- Political acuity to collaborate, share information, lead/participate in relationship building forums and visits with stakeholders.

### Analytical and Problem-Solving Skills

You can:

- Assess a range of relationship management factors, including political climate and legal and legislative requirements, and balance stakeholder interests
- Review policy proposals and provide input
- Identify and develop options and recommendations that address issues

### Policy Knowledge

- You can interpret and apply complex policy in clear language and assess impacts

## Additional Information:

### Address:

- 1 English Permanent, 615 James St S, Thunder Bay, North Region

### Compensation Group:

Association of Management, Administrative and Professional Crown Employees of Ontario  
6

### Schedule:

6

### Category:

Consulting and Planning

### Posted on:

Wednesday, May 10, 2023

### Note:

- The information that you provide for the purpose of this competition and the results from this competition may be used to fill other positions. These positions may be of various tenures including short-term assignments. Your information and the results from this competition will be retained for the purpose of filling vacancies in accordance with the applicable collective agreement or policy provisions.

**All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.**

**Remember:** The deadline to apply is **Thursday, May 25, 2023 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

**All Ontario Public Service external job advertisements are posted in English and French. To confirm the language requirements of a job, check the "language of position" information at the top of each job ad. For all positions, candidates will be assessed in English, the business language of the Ontario Public Service. For English/French designated bilingual positions, candidates will also be assessed through French-language proficiency testing.**

**Toutes les offres d'emploi externes de la fonction publique de l'Ontario sont affichées en anglais et en français. Pour connaître les exigences linguistiques, vérifiez les renseignements sur la « langue du poste » figurant dans le haut de chaque offre d'emploi. Pour tous les postes, l'évaluation des candidates et candidats se fera en anglais, la langue usuelle de la fonction publique de l'Ontario. En ce qui concerne les postes désignés bilingues, la maîtrise du français des candidates et candidats sera également évaluée.**

**The Ontario Public Service is an inclusive employer.  
Accommodation is available under the Ontario's Human Rights Code.**

Note: The only website where you can apply on-line for positions with the Ontario Public Service is <http://www.gojobs.gov.on.ca>



Search job openings	Ontario Public Service	Hiring process	Ontario Public Service Leadership	Student and new professionals	Veterans	Job Alerts
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**Apply By:** Wednesday, July 3, 2024 11:59 pm EDT

[PRINT](#)

**Competition Status:** Selection Process

Approximately 116 individuals applied for this opportunity.

Applicants who have best demonstrated how they have met the qualifications in the job ad will be invited by phone and/or email to take part in this step of our hiring process. This is your opportunity to show us how you best meet the qualifications outlined in the job ad. Based on the qualifications in the job ad, there may be a written test, presentation and/or an interview.

To learn about our recruitment process, visit our [Hiring Process](#).

## Director, Stakeholder and Partnerships

**Organization:** Ministry of Intergovernmental Affairs

**Division:** Canadian Intergovernmental Relations

**City:** Ottawa

**Language of Position(s):** English

**Job Term:** 1 Temporary

**Job Code:** XEXE2 - Executive 2

**Salary:** \$152,593.00 - \$192,232.00 Per Year

**Posting Status:** Open Targeted

**Job ID:** 214304

**Effective April 1, 2024 the salary range for this position is \$152,570 to \$192,210 per year. The new rates, effective retroactive to April 1, 2024, were recently confirmed and dates for implementation of the new salary rates are still to be determined.**

The Ministry of Intergovernmental Affairs is seeking a director to provide operational oversight, strategic direction and leadership in the planning and management of Ontario's Intergovernmental Office in Ottawa. The successful candidate will lead consultation with partners across the OPS to ensure consistent and coordinated communication of government intergovernmental priorities, initiatives, and programs. The role also provides leadership in the development of strategic approaches to Ontario's interest in Canada and advises the Premier's Office and government on actions required to protect and promote Ontario's interests abroad.

An effective leader in the OPS is responsible, innovative and collaborative. A responsible leader is someone who demonstrates authenticity, accountability and courage in how they interact with others. An individual who models ethical behaviour, and who is honest and capable of making difficult choices. An innovative leader is someone who leads with common purpose, embraces positive disruption, and has a future mindset. An individual who inspires others, values continuous learning and encourages development and integration. A collaborative leader focuses on helping others to grow, drives people-centered outcomes and promotes an environment of inclusivity. A leader who consistently works to confront bias and systemic barriers while understanding the importance of creating a more diverse and accessible workplace.

### OPS Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism:

The OPS is an innovative, responsive, and accountable public service that works hard to be diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable. Diversifying leadership teams is a top OPS priority with the goal to achieve parity with the Ontario labour force by 2025 for the most underrepresented groups (Indigenous, racialized and persons with disabilities) in leadership positions.

To advance this goal, the OPS is collecting socio-demographic information that will help to address potential barriers and achieve equity in hiring. You are requested to complete the [voluntary survey](#) and contribute to building a more diverse, anti-racist, inclusive and accessible OPS.

The OPS invites all interested individuals to apply. As an organization that promotes equity and diversity, the OPS encourages applications from Indigenous, Black, racialized, and persons with disabilities. The OPS offers employment accommodation across the recruitment process and all aspects of employment consistent with

the requirements of **Ontario's Human Rights Code**. A dedicated team of employment accommodation specialists are available to discuss individual accommodation needs and ensure the hiring process is inclusive and free from barriers. Contact them at [ExecutiveAccommodations@ontario.ca](mailto:ExecutiveAccommodations@ontario.ca) if you require an accommodation to participate in the recruitment process. All information discussed related to accommodation will be kept confidential.

Visit the **OPS Anti-Racism Policy**, the **OPS Diversity and Inclusion Blueprint** and the **Multi-Year Accessibility Plan** to learn more about the OPS commitment to advancing racial equity, accessibility, diversity and inclusion in the public service.

## What can I expect to do in this role?

- Provide strategic leadership with the ability to plan, develop and implement strategies and initiatives on intergovernmental priorities, policies and programs.
- Develop and build strong relationships with the Federal government, City of Ottawa, internal and external stakeholders.
- Develop and manage critical business relationships and partnerships with the federal government and municipal officials to build and influence the sharing of information and insights.
- Ensure alignment and integration of policy matters integral to the development of quality communications, issues analysis and related products.
- Lead the provision of communications and advice to Cabinet Office and senior communications staff.
- Lead the provision of advice and expertise to senior leaders, political staff and ministry stakeholders on key issues and outcomes.
- Build and support an inclusive learning environment and culture that is responsible, people focused, and collaborative.
- Create and maintain key networks and contacts that facilitate advocacy and intelligence gathering on issues of importance to Ontario and Ottawa.
- Lead the establishment, planning and staffing of a new intergovernmental office in Ottawa.
- Lead the provision of protocol support in Ottawa for the Premier, the Secretary of the Cabinet, and visiting Ministers and Deputy Ministers.
- Direct the establishment and application of benchmarks and performance measures that monitor, evaluate, and continuously improve business processes, technology and expertise.
- Working knowledge or proficiency in French would be preferred but not mandatory.

## How do I qualify?

### Executive Leadership

- You promote and foster an open, inclusive, equitable, and accessible team environment.
- You are an agile, strategic thinker and an effective problem-solver.
- You inspire others to deliver in a complex, high-paced environment with multiple, competing priorities.
- You demonstrate resiliency and have experience leading and motivating high performing teams during times of change and periods of uncertainty.
- You are a collaborative leader that focuses on helping others grow while driving people-centered outcomes.

### Relationship Management, Communication and Political Acuity

- You build and sustain effective working relationships with the Premier's/Minister's Office, the Secretary of the Cabinet, executive leadership, the federal government, other jurisdictions, and stakeholders.
- You have superior negotiation and consultation skills to lead the development of intergovernmental strategies, approaches and frameworks.
- You have demonstrated ability to ensure that complex information is communicated in a clear and meaningful way to stakeholders and senior officials.
- You anticipate, recognize, and identify potential issues and develop mitigation strategies to reflect Ontario's interests.
- You bring people together in support of common goals and maintain cooperative relationships while keeping a consistent focus on results.
- You demonstrate leadership in a regional office environment while ensuring close communication, alignment and collaboration with the overall ministry.

### Knowledge of Government

- You have extensive and varied experience navigating the decision-making structures and processes within government, in both line ministries and central agencies.
- You understand intergovernmental relations and have led initiatives that include multiple jurisdictions.
- You understand government fiscal and budgeting processes, as well as project management, business planning and reporting.
- You are a strong communicator that keeps partners and senior leadership updated on complex and technical information.
- You have a strong understanding of fiscal frameworks to plan and deliver projects and events.

## Additional Information:

### Address:

- 1 English Temporary, duration up to 18 months, 343 Preston St, Ottawa, East Region

**Compensation Group:** Executive

### Schedule:

**Category:** Executive  
**Posted on:** Wednesday, June 12, 2024  
**Note:**

- The OPS uses multiple methods to assess candidates for executive positions; these may include resume screening, interviews, assignments, psychometric assessments, simulations and reference checks.

**All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.**

**Remember:** The deadline to apply is **Wednesday, July 3, 2024 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

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## **Job Title: Director of Policy and Stakeholder Relations**

**Job Overview:** As Director of Policy and Stakeholder Relations you will be responsible for providing expert advice and guidance to the Minister of Environment, Conservation and Parks and the Government of Ontario. You will oversee the work of a team of three and work collaboratively with other members of the senior leadership team to develop and implement policy initiatives that align with the government's priorities and respond to the needs of Ontarians.

### **Key Responsibilities:**

- Provide expert strategic advice and analysis to the Chief of Staff and the Minister on key environmental policy issues.
- Lead policy development initiatives in consultation with relevant stakeholders, including other government departments, industry, associations, and academic experts.
- Oversee the work of policy advisors, including providing guidance and feedback on policy briefings and recommendations.
- Work collaboratively with other ministries to ensure policy proposals are properly coordinated and aligned with the government's broader agenda.
- Build and maintain relationships with key stakeholders to ensure effective communication and collaboration on policy matters.
- Monitor political and policy developments, analyze their impact on the government's agenda, and provide timely advice to the Minister.

### **Qualifications:**

- A bachelor's or master's degree in political science, public policy, economics, or a related field preferred.
- 3-5 years of experience in policy development or analysis, preferably in a government or political environment.
- Strong analytical skills, with the ability to research and analyze complex policy issues.
- Excellent written and verbal communication skills, with the ability to communicate complex policy issues in a clear and concise manner.
- Strong interpersonal skills, with the ability to build and maintain effective relationships with stakeholders.
- Sound political judgment and an understanding of the political environment in which policy is developed and implemented.
- Ability to work under pressure and meet tight deadlines.
- A commitment to ethical conduct, and the ability to maintain confidentiality and handle sensitive information.

If you have a passion for politics and policy and are looking for an opportunity to lead policy development at the highest level, this could be the role for you. As a Director of Policy and Stakeholder Relations, you will have the opportunity to shape policy at the highest level, and work alongside some of the most talented and committed professionals in government. Your leadership and expertise will be essential in driving the government's policy agenda forward.